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| 附表8 | | | | | | | | | | | | |
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| **广东省小型微型企业创业创新示范基地** | | | | | | | | | | | | |
| **申请报告** | | | | | | | | | | | | |
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| 申请单位名称： （盖章） | | | | | | | | | | | | |
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| 填报日期： 年 月 日 | | | | | | | | | | | | |
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| 广东省工业和信息化厅制 | | | | | | | | | | | | |
| 申请报告主要内容 | | | | | | | | | | | |
| 一、广东省小型微型企业创业创新示范基地申请表(附表1） | | | | | | | | | | | |
| 二、管理和服务人员名单及职称情况一览表（附表2） | | | | | | | | | | | |
| 三、服务的中小企业名单及服务评价表(50家以上)(附表3) | | | | | | | | | | | |
| 四、基地申请相关情况说明（请另附说明材料） | | | | | | | | | | | |
| （一）申请单位的基本情况（包括：创立发展沿革、发展目标、 | | | | | | | | | | | |
| 目前的基本情况）； | | | | | | | | | | | |
| （二）基地内中小企业发展情况和服务需求情况； | | | | | | | | | | | |
| （三）基地管理运营情况（包括：主要管理制度、人员激励、 | | | | | | | | | | | |
| 能力提升、品牌建设、可持续发展等）； | | | | | | | | | | | |
| （四）近年来的服务情况（包括：主要服务内容、服务对象、 | | | | | | | | | | | |
| 规模以及服务收费情况，是否为小微企业提供公益性或低收费服务）； | | | | | | | | | | | |
| （五）基地服务特色（包括：具有示范性的特色服务） | | | | | | | | | | | |
| （六）主要服务业绩及基地内中小企业健康发展的贡 | | | | | | | | | | | |
| 献（包括：服务效果自测情况或典型案例）； | | | | | | | | | | | |
| （七）下一步发展设想。 | | | | | | | | | | | |
| 附表1 | |  |  |  |  |  |  |  |  |  |  | | |
| 广东省小型微型企业创业创新示范基地申请表 | | | | | | | | | | | | | |
| 申请单位（公章）： | |  | | | | 单位：万元、人、平方米、家 | | | | | | | |
| **基本情况** | 单位名称 |  | | | 基地名称 | | |  | | | | | |
| 注册资本（金）（万元） |  |  |  | 统一社会信用代码 |  | | 法人代表(负责人) | |  | | | |
| 成立时间 |  | | | 获得地级以上市荣誉情况 | | |  | | | | | |
| 网 址 |  | | | | 主管部门 （指导部门） | | | |  | | | |
| 联系人 |  | | | 联系电话 | |  | | | | | | |
| 创业基地面积 | 规划面积 | |  | | | 建筑面积 | | |  | | | |
| 自 有 |  | | 租 用 |  | | 公共服务场所 | |  | | | |
| 申报单位从业人员数量 | | | |  | | | | | | | | |
| 服务人员 | |  | | | 创业辅导师 （省级以上中小企业主管部门认定或持证） | | | |  | | | |
| 引入外部专业服务机构数量 | |  | | | 入驻企业数量 | | | |  | | | |
| **运营情况** | 基地为入驻企业提供办公、生产、服务场所（列举） | |  | | | | | | | | | | |
| 基地信息化基础设施 | | 光纤接入情况 |  | 宽带带宽 |  | | 无线信号覆盖情况 | | |  | | |
| 经营情况 | 年 份 | 资产 总额 | 营业 收入 | 入驻企业数 | 其中：小微企业数 | | 小微企业占入驻企业比例 | | | 基地内企业从业人数 | | |
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| 是否具备基地发展规划（具体材料请以附件形式提供） | |  | | 基地年度发展目标（可另附说明材料） | | |  | | | | | |
| 是否具备基地管理规章制度（具体材料请以附件形式提供） | |  | | 基地服务项目收费标准（可另附说明材料） | | |  | | | | | |
| **合作服务 机构情况** | 合作服务机构名称 | | | 主要服务内容 | | | | 签订协议时间 | | | | | |
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| **服务功能情况** | 主要服务内容 | | | 服务规模 | | | | 服务收入占年营业收入比例 | | | | | |
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| 是否为入驻入驻企业提供信息服务及简况 | |  | | | | | | | | | | |
| 是否为企业提供创业辅导及简况 | |  | | | | | | | | | | |
| 是否为入驻企业提供创新支持及支持简况 | |  | | | | | | | | | | |
| 是否为入驻企业提供人员培训及培训简况 | |  | | | | | | | | | | |
| 是否组织市场营销活动及活动简况 | |  | | | | | | | | | | |
| 是否为入驻企业提供投融资服务 | |  | | | | | | | | | | |
| 是否为入驻企业提供管理咨询服务及服务简况 | |  | | | | | | | | | | |
| 基地为入驻企业给提供的其他专业服务情况 | |  | | | | | | | | | | |
| **示范性自述 （不超过400字）** | |  | | | | | | | | | | | |
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| 注：1.具体服务机构及服务内容可自行添加行 | | | | | | | | | | | | | |
| 2 广东省小型微型企业创业创新示范基地申请示范点自述应当参照《广东省小型微型企业创业创新示范基地建设管理办法》中申报的示范条件进行列举 | | | | | | | | | | | | | |

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| 附表2 | | | |  | | | | |  | | | | |  | |  | |  | |  | |  | | |
| **管理和服务人员名单及职称情况一览表** | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | | 姓名 | 性别 | | | | | 年龄 | | | | | 学历 | | 职务 | | 职称 | | 主要工作内容 | | | | |
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| 注：含创业辅导师 | | | | | | | | | | | | | | | | | | | | | | | | |
| 附表3 |  | | | |  | |  |  | | |  |  | | | | | | | | | | | | | | |  |
| 广东省小型微型企业创业创新示范基地入驻企业（团队）评价表 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 序号 | | 企业名称（团队） | | | | 法人代表（负责人） | | | | 入驻时间 | | | 从业人数（团队人数） | | 联系人 | | 联系人手机 | | 接受服务内容 | | 服务评价 | | | | |
| 很满意 | | 基本满意 | 不满意 | |
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